

**ST GEORGE’S CATHOLIC SCHOOL**

**Pastoral Lead - Person Specification**

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| **Criteria** | **Essential** | **Desirable** |
| **Professional qualifications** | * Educated to at least NVQ Level 3 with competency in literacy and numeracy. | * NVQ Level 3 qualification in Children and Education or equivalent. |
| **Professional experience** | * Experience of working with families and children in challenging circumstances. * Experience of working in or with schools. * Experience of providing various types of family support. * Experience of multi-agency working. * Experience of developing positive working relationships. | * Planning, monitoring and evaluating services. * Knowledge of the local community and local schools. * Experience of counselling. * Experience of working with EAL children and families. |
| **Professional knowledge** | * Child growth and development particularly for children of school age. * Knowledge of the parenting needs of children. * Safeguarding and Child Protection. * Knowledge of Pupil Premium and the effective monitoring of pupils who are eligible. | * Knowledge of special education needs. * Knowledge of schools legislation and practice with regard to behaviour and attendance. * Knowledge of mental health. * Understanding of the benefit system. |
| **Catholicity** | * Supportive of the Catholic ethos of the school. | * Practicing Catholic |
| **Skills and abilities** | * Good sense of humour and ability to emotionally detach from difficult situations. * Non-judgemental * Ability to put firm professional boundaries in place. * Ability to act independently and on own initiative with effective time management. * Able to work flexibly and respond to changing demands. * Genuinely care for the well-being of children, parents and families. * Proactive listening, communication and observation skills with groups and individuals in diverse contexts. * Strong organisational abilities and accurate record keeping skills. * A commitment to involving and empowering parents to support their children’s education. * Excellent verbal and written communication skills. * Desire to continually develop on knowledge and skills base. * Excellent ICT skills. | * Ability to facilitate groups to deliver parenting skills. |
| **Other** | * Full clean driving licence and own transport. * Willingness and availability to work flexibly over the week. |  |