

**ST GEORGE’S CATHOLIC SCHOOL**

**Pastoral Lead - Person Specification**

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| **Criteria** | **Essential** | **Desirable** |
| **Professional qualifications** | * Educated to at least NVQ Level 3 with competency in literacy and numeracy.
 | * NVQ Level 3 qualification in Children and Education or equivalent.
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| **Professional experience** | * Experience of working with families and children in challenging circumstances.
* Experience of working in or with schools.
* Experience of providing various types of family support.
* Experience of multi-agency working.
* Experience of developing positive working relationships.
 | * Planning, monitoring and evaluating services.
* Knowledge of the local community and local schools.
* Experience of counselling.
* Experience of working with EAL children and families.
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| **Professional knowledge** | * Child growth and development particularly for children of school age.
* Knowledge of the parenting needs of children.
* Safeguarding and Child Protection.
* Knowledge of Pupil Premium and the effective monitoring of pupils who are eligible.
 | * Knowledge of special education needs.
* Knowledge of schools legislation and practice with regard to behaviour and attendance.
* Knowledge of mental health.
* Understanding of the benefit system.
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| **Catholicity** | * Supportive of the Catholic ethos of the school.
 | * Practicing Catholic
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| **Skills and abilities** | * Good sense of humour and ability to emotionally detach from difficult situations.
* Non-judgemental
* Ability to put firm professional boundaries in place.
* Ability to act independently and on own initiative with effective time management.
* Able to work flexibly and respond to changing demands.
* Genuinely care for the well-being of children, parents and families.
* Proactive listening, communication and observation skills with groups and individuals in diverse contexts.
* Strong organisational abilities and accurate record keeping skills.
* A commitment to involving and empowering parents to support their children’s education.
* Excellent verbal and written communication skills.
* Desire to continually develop on knowledge and skills base.
* Excellent ICT skills.
 | * Ability to facilitate groups to deliver parenting skills.
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| **Other** | * Full clean driving licence and own transport.
* Willingness and availability to work flexibly over the week.
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