**PERSON SPECIFICATION: CLEANER**

Please note that essential criteria must be met in full and original certificates will be required at interview, if shortlisted.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | **Essential** | **Desirable** | **HOW IDENTIFIED** |
| **Experience** | Experience of undertaking a range of cleaning duties |    |    | Application form & interview |
| **Knowledge & Understanding** | Some knowledge of Health & Safety Regulations as they relate to the operation of cleaning equipment and the dilution of cleaning materials. |      |    | Application form & interview |
| **Skills** | Ability to work effectively and supportively as a member of the school team  Ability to work in an organised and methodical manner  Ability to act on own initiative, dealing with any unexpected problems that arise |            |            | Application form & interview  & reference  Application form & interview & reference  Application form & interview & reference |
| **Personal qualities** | Long Sutton C of E VA Primary is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment.  Willingness to clean any area of the school as requested by Head Teacher  Willingness to take personal responsibility for standard of work carried out.  Willingness to participate in further training and development opportunities offered by the school to further knowledge  Willingness to maintain confidentiality on all school matters  To be flexible and have the ability to make simple decisions, use initiative in relation to the best way to achieve something. |                          |  | Application form & interview & reference  Interview  Interview  Interview & reference  Interview |
| **Qualifications & training\*** | Basic literacy & numeracy skills |    |  | Application form & interview & reference |
| **Other** | Application specific to requirements of School  Application shows attention to detail, including care with presentation |      |  | Application form |