

**ST GEORGE’S CATHOLIC SCHOOL**

**Teaching Assistant - Person Specification**

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| **Criteria** | **Essential** | **Desirable** |
| **Qualifications and training** | **\***GCSE English and Maths (A-C) or equivalent. | **\***First Aid certificate**\***SEND specific training/qualifications |
| **Relevant experience** |  | **\***Experience of working in a school.**\***Experience of working with children in the early years**\***Experience of supporting children with additional needs |
| **Knowledge, skills and abilities** | **\***Able to use own initiative as well as working within a team environment. **\***Excellent communication and interpersonal skills. **\***Ability to understand and carry out verbal and written instructions. **\***Ability to organise and prioritise work.**\***Ability to remain confident yet discreet in dealing with visitors, parents and students.**\***Ability to use ICT effectively. **\***Ability to be attentive to detail, work to high levels of accuracy and adhere to strict deadlines.**\***Be aware of child safeguarding arrangements and work within them. | **\***Knowledge and understanding of school policy/codes of practice.**\***An understanding of SEMH needs of children and strategies to support**\***An understanding of ASC and strategies for supporting children |
| **Personal qualities** | **\*** Commitment to achieving high standards.**\***Enthusiasm and a positive outlook.**\***Excellent attendance and punctuality. **\***Responsible, honest and reliable. **\***Good personal organisation. **\***A sensitive and caring manner. **\***Calm under pressure. **\***A sense of humour.**\***Able to follow instructions, but use initiative |  |
| **Application**  | **\***Within the County Application Form state how you meet the criteria set out above. |  |