

**ST GEORGE’S CATHOLIC SCHOOL**

**Teaching Assistant - Person Specification**

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| **Criteria** | **Essential** | **Desirable** |
| **Qualifications and training** | **\***GCSE English and Maths (A-C) or equivalent. | **\***First Aid certificate  **\***SEND specific training/qualifications |
| **Relevant experience** |  | **\***Experience of working in a school.  **\***Experience of working with children in the early years  **\***Experience of supporting children with additional needs |
| **Knowledge, skills and abilities** | **\***Able to use own initiative as well as working within a team environment.  **\***Excellent communication and interpersonal skills.  **\***Ability to understand and carry out verbal and written instructions.  **\***Ability to organise and prioritise work.  **\***Ability to remain confident yet discreet in dealing with visitors, parents and students.  **\***Ability to use ICT effectively.  **\***Ability to be attentive to detail, work to high levels of accuracy and adhere to strict deadlines.  **\***Be aware of child safeguarding arrangements and work within them. | **\***Knowledge and understanding of school policy/codes of practice.  **\***An understanding of SEMH needs of children and strategies to support  **\***An understanding of ASC and strategies for supporting children |
| **Personal qualities** | **\*** Commitment to achieving high standards.  **\***Enthusiasm and a positive outlook.  **\***Excellent attendance and punctuality.  **\***Responsible, honest and reliable.  **\***Good personal organisation.  **\***A sensitive and caring manner.  **\***Calm under pressure.  **\***A sense of humour.  **\***Able to follow instructions, but use initiative |  |
| **Application** | **\***Within the County Application Form state how you meet the criteria set out above. |  |