PRIDDY & ST LAWRENCE’S FEDERATION

Priddy School, Priddy, Wells, Somerset, BA5 3BE

St Lawrence's C of E Primary School. Westbury-Sub-Mendip, Somerset. BA5 1HL

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| **JOB SPECIFICATION – EARLY YEARS**  **TEACHING ASSISTANT** |

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|  | **Criteria** | **Essential** | **Desirable** | **How Identified** |
| 1 | |  |  |  | | --- | --- | --- | | Qualifications |  |  | |  | | | BTec Certificate or Diploma in Nursery Nursing/  Level 2-3 Teaching Assistant | |  | | --- | | Evidence of continuous INSET and commitment to further professional development.  Other relevant qualifications/training | |  | | Application Form  Documentary evidence |
| 2 | Training | A good knowledge of Read Write Inc and Early Years practice.  Willingness to undertake professional and personal development to include in-service training. | Attendance on Early Years training courses, seminars or network meetings.  Attendance on First Aid Training course.  ELSA Trained | Application Form Interview |
| 3 | Experience | Experience of working with children in Foundation Stage and Key Stage 1.   |  |  |  | | --- | --- | --- | |  |  |  | | Evidence of successful teaching in a range of year groups within Key Stage 1 and EYFS.  Experience of working within a team.  Experience of working with parents and young children. | Application Form Interview  References |
| 4 | Curriculum | Thorough understanding of the requirements of the EYFS Framework and welfare requirements. | Experience of successfully organising, implementing and evaluating within the EYFS age range.  Awareness of the role of play in children’s learning. Interest in creative and outdoor learning environments. | Application Form Interview |
| 5 | Classroom Practitioner | A first-rate, creative, highly motivated and committed teaching assistant, who has a love for children, can empathise with children and is committed to safeguarding and protecting their welfare.  Understanding of the need for an inspirational and stimulating environment for children.  Able to use IT skills effectively.  Able to use effectively different teaching and learning styles. | Ability to use marking and feedback as an effective tool to ensure children are continually stretched to achieve their full potential. | Application Form Interview References |
| 6 | Working as a member of a team. | A good team player who gets on well with children, colleagues, governors and parents.  A person with enthusiasm and a sense of humour. | Experience in working as part of a team.  Evidence of developing good relationships and work partnerships with children, colleagues, governors and parents. | Application Form Interview References |
| 7 | Professional Development | Willingness to participate fully in school-based INSET, staff meetings/discussions.  To take a leading role in personal and professional development. | Evidence of recent training and professional development. | Application Form Interview |
| 8 | Other Interests | Willing to contribute to the broader life of the school for example run an extra-curricular club. | Experience of curriculum development and active participation in extra-curricular activities. | Application Form Interview |
| 9 | Personal Qualities | Self-motivated and hard working.  Able to initiate ideas and put them into practice.  Have a commitment to personal development.  A sense of humour and the ability to make learning fun. |  | Application form References Interview |