## **PERSON SPECIFICATION: Catering Assistant**



ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
KNOWLEDGE & QUALIFICATIONS	<ul> <li>Have an understanding of the working conditions within a busy kitchen environment.</li> <li>Basic Food Hygiene Certificate or willingness to undertake training.</li> </ul>	<ul> <li>Appropriate first aid qualification or willingness to undertake training (where relevant).</li> </ul>
SKILLS & EXPERIENCE	<ul> <li>Practical experience of understanding and following processes and procedures.</li> <li>Ability to work with equipment and systems needed to understand and adhere to legislation such as food hygiene and COSHH regulations.</li> <li>Ability to safely operate a range of kitchen related machines and equipment.</li> <li>Competent at basic food preparation and cooking tasks.</li> <li>Proficient at cleaning and maintaining a hygienic working environment.</li> <li>Ability to work as part of a team, form effective relationships with colleagues to ensure an effective catering service.</li> <li>Excellent time management skills.</li> <li>Good interpersonal skills, able to communicate well with children and adults.</li> <li>Ability to keep clear and accurate records.</li> <li>Ability to maintain confidentiality over matters relating to the school, students, staff, or parents.</li> </ul>	<ul> <li>Previous experience working in a kitchen environment.</li> <li>Previous experience operating tills and handling cash.</li> <li>Experience of working with children and young people.</li> </ul>
PERSONAL ATTRIBUTES	<ul> <li>A keen interest in working within an education-based environment and commitment to inclusion and acceptance of all.</li> <li>Commitment to continuous improvement through professional development, self-evaluation, and awareness.</li> <li>Commitment to and able to work in a way that promotes and respects equal opportunities and diversity.</li> <li>Commitment to and able to work in a way that promotes the safety and well-being of children and young people.</li> </ul>	