



Candidate Information Pack

**Somerset
Council**

Assistant Educational Psychologist Inclusion Educational Psychology Service

Job Reference: 1104/AB

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If you are interested in finding out more before applying, please get in touch with Sam Hutton, Senior Educational Psychologist, via sam.hutton@Somerset.gov.uk or Anna Winch, Senior Educational Psychologist via anna.winch@somerset.gov.uk

If you have any questions about the benefits we offer, or our recruitment process, please contact our Recruitment Team on recruitment@somerset.gov.uk or telephone on 01823 355450

We will notify you by email if you have been selected for interview or have been unsuccessful on this occasion. Please check that the automated email has not gone in your junk mail folder before contacting us.

When completing your application/CV please provide your full employment history and ensure that any gaps in employment are explained. Please start with your current or most recent employment.

What You Will Be Good At

Key Competencies:

- A developing ability to apply psychological theory and educational practice to support children, families and school staff.
- A developing ability to use observation and assessment approaches which are meaningful and informative to school staff, parents and a range of other professionals.
- A developing ability to work independently, planning and managing workload and deadlines effectively.
- Ability to plan and deliver project work, intervention and training to school staff, parents and a range of other professionals.
- An understanding of small-scale research methodologies and evaluation measures.

Work Experience Knowledge & Skills

Essential

At least two years' experience of working with children or young people within the 0-25 age range.

Excellent communication skills (verbal and written) and the ability to explain complex information to a range of audiences.

Knowledge of psychological theory related to child development, learning and mental health.

Experience of working effectively within a team.

Ability to demonstrate knowledge and/or experience of equality and diversity issues.

Research experience.

A good working knowledge of Microsoft Office applications and a willingness to learn how to use new applications and technology as appropriate.

Knowledge of relevant legislation including the Children and Families Act 2014, the SEND Code of Practice 2014 and the Equality Act 2010.

Ability to speak fluent English as stated in Part 7 of the Immigration Act (2016)

Desirable

Experience working with the families of children and young people with additional needs.

Experience working with professionals in education, health and social care.

Experience working in a school setting.

Experience of writing, delivering and evaluating training.

Experience working with children or young people who have learning needs, neurodiversity and/or who have social, emotional or mental health needs.

Qualifications

Essential

Good first honours degree in Psychology (2.1 minimum) accredited by the British Psychological Society or subsequent conversion degree that confers eligibility for chartered membership of the British Psychological Society.

Desirable

Other post graduate qualification relating to subjects such as psychology, learning, education or counselling.

Personal Attributes

Essential

An optimistic, positive and cheerful approach.
High level of interpersonal and social skills.
Able to demonstrate commitment and high levels of motivation.
Tactful and discreet.
Team player.
Able to be creative and innovative.

Desirable

All disabled applicants meeting the essential criteria will be interviewed.



What You Will Deliver

Key tasks and responsibilities

Main Responsibilities and Duties:

To contribute to providing an Educational Psychology Service to children and young people through work within educational settings and within the community.

1. Work jointly with Educational Psychologists and Advisory Teams, supporting a range of work related to SEND.
2. Support Educational Psychologists with contributions towards Education, Health and Care Plans and Annual Reviews as appropriate.
3. Deliver small group and individual interventions in schools and settings.
4. Develop and deliver training for schools, settings, partner agencies and families.
5. Support the senior management team with evaluations and quality assurance activities
6. Develop project work to carry out small scale research in line with LA priorities or upon request from schools and other commissioners including service evaluation.
7. Develop project work to carry out small scale research in line with LA priorities or upon request from schools and other commissioners including service evaluation.
8. Undertake tasks of increasing complexity, commensurate with more advanced competencies as skill and experience develops within the role.
9. Carry out other duties and functions as reasonably requested and related to your role.
10. Liaise and co-operate on a multi- agency basis and with voluntary organisations on the needs of individual or groups of children.
11. Maintain a high standard of professional expertise through professional training, reading, and the pursuit of specialist topics of interest; to keep colleagues informed of current developments in these areas and, where appropriate, initiate research.
12. To support the delivery of traded services arranged through Service Level Agreements with schools and other educational settings.

Job Activities:

- To undertake visits to schools and educational settings as required.
- To write reports-individually or jointly with EPs under supervision
- Promote the welfare and achievement of children and young people with special educational needs and disabilities.

- Work closely with colleagues within children's services to identify and support the needs of children and young people.
- To promote inclusion.
- To apply psychological theory and educational practice to support children, families, and school staff.
- Use a variety of observation and assessment approaches which will be meaningful and informative to school staff, parents, and other professionals.
- To provide training and carry out project work.
- To contribute to local authority and SSE initiatives.

Further information specific to this job

- Assistant Educational Psychologists work in settings to include the Area Base and schools / other educational settings.
- The post-holder will be directly line managed by a Senior Educational Psychologist who will additionally provide advice, supervision, direction, monitoring support and guidance.
- Inclusion Somerset EPS will take positive action to support Assistant EPs in applying for a recognised Educational Psychology Doctoral Training programme to commence at the end of their employment.
- The successful candidate has a responsibility for promoting and safeguarding the welfare of the children and young people they are responsible for or come into contact with.
- Somerset Council is subject to Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English will be an essential requirement for customer-facing roles.
- This job requires a criminal background check (DBS) via the disclosure procedure.

What We Will Offer You in Return

Salary and grade:	Assistant Educational Psychologist Soulbury 2-3
Contract type:	Fixed term/ Secondment for 2 years with the possibility of a 1-year extension. If applying as a secondment, please discuss this with your current Line Manager before applying and obtain their approval.
Location:	You will be allocated to a locality within Somerset and most of your travel will be within this area where there are rarely good public transport links and access to a vehicle is required.
Hours of work:	37 hours per week. These will be in agreement with the line manager.
Annual leave:	For this grade: 30 days. This is inclusive of two statutory days. In addition, there are 8 bank holiday days. Please note, the amount stated will be pro rata for part-time and fixed term contract posts. The annual leave year starts on 1 st April.
Probationary period:	The appointment will be subject to a probationary period of 6 months. Internal applicants who have already completed their probationary period would not normally be expected to complete this again.
Notice period:	Following completion of the probationary period, this post will be subject to a notice period of three calendar months on either side.



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