

JOB DESCRIPTION

	Milford Infants' School and Preschool
Job Title:	Preschool Assistant
Reports To:	Preschool Lead / Headteacher
Main Purpose of Job:	
To undertake general duties as set out below.	
Overview:	
<p>We are seeking a caring, enthusiastic and reliable Preschool Assistant to support the delivery of high-quality early years provision within our Infant School. Working as part of the Early Years team, you will support the class teacher in creating a safe, stimulating and inclusive environment that promotes learning and development for children aged 2–4.</p>	
Main Responsibilities and Duties:	
<ul style="list-style-type: none"> • Support the class teacher in delivering the Early Years Foundation Stage (EYFS) curriculum • Assist in planning and setting up engaging, age-appropriate activities indoors and outdoors • Work with individuals and small groups to support learning and development • Promote children's social, emotional and behavioural development • Observe children's progress and contribute to assessments and records • Help create a nurturing and inclusive classroom environment • Supervise children during playtimes, transitions, and outdoor learning • Support children with personal care needs (toileting, dressing, hygiene) • Be a key worker for a group of children • Assist with snack time routines, ensuring health and hygiene standards are met • Help maintain a clean, safe and well-organised learning environment • Follow school policies, including safeguarding, behaviour, and health & safety 	
Requirements:	
<ul style="list-style-type: none"> • Experience working with young children in a nursery, preschool, or school setting • Good understanding of child development and early learning • Strong communication and teamwork skills • A patient, nurturing, and positive approach • Ability to support children with a range of needs and abilities • Willingness to work as part of a school team under the direction of the class teacher and senior staff • Relevant Early Years qualification (e.g., Level 3) 	