



Job Description Cleaner

Reports To

Site Manager

Job Purpose

To maintain a clean, safe, and hygienic environment throughout the school, ensuring that classrooms, offices, toilets, corridors, and communal areas are cleaned to a high standard to support the wellbeing of pupils, staff, and visitors.

Key Responsibilities

- Clean classrooms, offices, corridors, halls, staff rooms, and other designated areas
- Sweep, mop, vacuum, and polish floors as required
- Dust and wipe surfaces, furniture, fixtures, and fittings
- Empty waste bins and dispose of rubbish in accordance with school procedures
- Clean and sanitise toilets, washrooms, and handwashing facilities
- Replenish consumables such as soap, paper towels, and toilet paper
- Clean internal glass, doors, and windows where appropriate
- Ensure all cleaning equipment is used safely and stored correctly after use.

Health and Safety

- Follow all health and safety regulations, including the safe handling of cleaning chemicals
- Use personal protective equipment (PPE) when required
- Report hazards, maintenance issues, breakages, or health and safety concerns promptly
- Assist in maintaining a secure environment by reporting any suspicious activity or safeguarding concerns.

General Responsibilities

- Work efficiently to meet agreed cleaning schedules and standards
- Support deep-cleaning activities during school holidays
- Attend relevant training sessions and team meetings
- Promote a positive image of the school at all times.

Creativity Independence Collaboration

North Petherton Community Primary School
Schoolfields, North Petherton, Somerset, TA6 6LU

Headteacher: Mrs M Lawson

Deputy Head: Mr J Nicolaides

Person Specification

- Previous cleaning experience
- Ability to work independently and as part of a team
- Good attention to detail and commitment to high standards of cleanliness
- Reliable, punctual, and trustworthy
- Understanding of health and safety procedures
- Ability to follow instructions and cleaning schedules
- Knowledge of (or willing to learn about) COSHH regulations
- Basic understanding of safeguarding responsibilities within a school environment

Safeguarding Statement

The school is committed to safeguarding and promoting the welfare of children and young people. All staff are expected to share this commitment. The successful applicant will be subject to an enhanced DBS check and satisfactory references.

Safeguarding is everyone's responsibility - this includes you. You must be aware of the school's policy and procedures in relation to safeguarding and the importance of your duty to raise any concerns you may have with the Designated Safeguarding Lead (or Deputy Designated Lead).

You are also expected to be aware of the school's approach to PREVENT, Female Genital Mutilation and Child Sexual Exploitation, following the expected protocols as appropriate.

NB: This job description is designed to outline a range of main duties that may be encountered. It is not designed to be an exhaustive list of tasks and can be varied in consultation with the post holder in order to reflect changes in the job or the organisation.

I agree that the job description is a fair and accurate statement of the requirements of the job:

Job holder..... Date.....

Headteacher.....Date.....